

OTE 83-1316

12 May 1983

MEMORANDUM FOR: Acting Chief, Career Management Staff, DA

FROM:

[redacted]  
Deputy Director of Training and Education

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SUBJECT: OTE Nominee for the DCI Secretarial/Clerical  
Management Advisory Group (MAG)

REFERENCE: Your Memorandum to D/OTE dated 27 April 1983,  
Subject: Request for Nominee for the DCI  
Secretarial/Clerical Management Advisory Group  
(MAG)

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1. The Office of Training and Education is pleased to nominate  
[redacted] GS-06, for membership on the DCI Secretarial/Clerical  
Management Advisory Group. An updated Biographic Profile is attached.

2. [redacted] has recently assumed the position as Training  
Assistant to support the new Agency Orientation and Office Procedures  
(AOOP) course for new EOD clerical and technical personnel. As a result,  
we believe that her membership on this MAG will be a mutually beneficial  
assignment.

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Attachment:  
As Stated

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Distribution:

Orig - Addressee, w/att  
1 - EXO Chrono, w/o att  
1 - OTE Registry, w/o att  
1 - C/MATD, w/o att

EXO, [redacted] (12 May 83)

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